

Annual 5 Year Capital Planning Cycle

March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
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Trail Assessment (March 31, Aug 31)

- Clubs – Coordinate with ATC to schedule field work and participate if possible
- ATC – Conduct Trail Assessments, edit and correct data, send data to Harpers Ferry
- ATPO – Provide technical support

Process Data/Make Maps (Sept 1 – Oct 31)

- ATC/ATPO – Compile Assessment data and create Trail Assessment Maps and Deficiency Tables
- ATC – Distribute Trail Assessment Maps and Tables to Clubs
- Clubs – Share Maps and Tables with appropriate club members.

Develop Capital Plan (Nov 1 – Dec 1)

Clubs – Using Maps, Tables, and other information:

1. Review the project list and indicate if any of the projects have already been completed.
2. Make any changes to the existing projects and add additional projects
3. Remove projects that, for whatever reason, no longer are needed or no longer require NPS funding.

Compile Regional Capital Plan (Dec 2 – Jan 1)

ATC – Compile and review each Club plan for feasibility and consistency

Compile Trail-wide Capital Plan (Jan 2 – Feb 1)

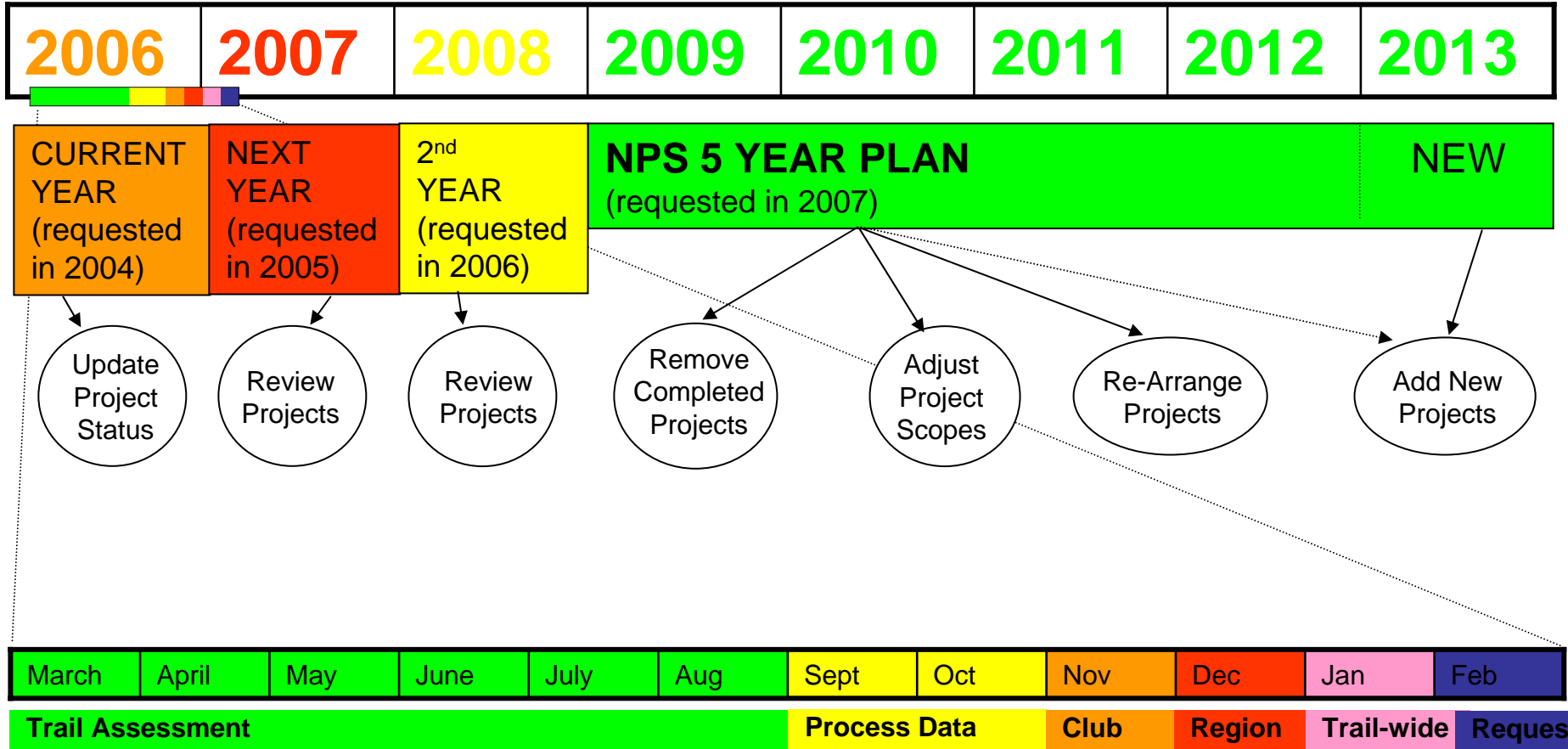
ATPO – Compile Regional Plans, develop cost estimates, make necessary updates, and enter into FMSS

Request Funding (Feb 2 – Feb 28)

ATPO – Bundle projects into funding requests, enter into PMIS, and submit for DOI approval and funding. Funding request for projects in 2009 through 2013. 2007 and 2008 have already been requested.

5 Year Capital Plan Timeline

- = Club Actions to Update Five Year Plan
- Complete Each Year
 - Current 5 Year Plan Update is for 2009 - 2013



See: *Annual 5 Year Capital Planning Cycle*